

Literature Searches

library
&
information
service



Please Note

- a) If you wish to obtain photocopies, please try your college or local public library in the first instance. Failing that, photocopies of up to a **maximum of four articles** may be provided at a cost of **£5.00 per article, payable with order**. Cheques/postal orders should be made payable to the National Children's Bureau. **Whole books or pamphlets cannot be copied.**
- b) **Under the Copyright Act 1988, a separate declaration form must be completed for each item requested.** Please make photocopies if more forms are required.
- c) **Please enclose a stamped addressed envelope.**
- d) NCB searches contain some material not available through the Library.
- e) Materials may not be borrowed from the Library, NCB members are welcome to visit the Library for personal research purposes. Please telephone for an appointment. Non-members may use the Library for a fee of £10.00.

N.b Orders will only be processed in compliance with points a, b and c.
If you have not paid for your Literature Search please include payment with order.
p.t.o

DECLARATION: COPY OF ARTICLE OR PART OF PUBLISHED WORK

£5.00

To: The Librarian, **LIBRARY AND INFORMATION SERVICE**, National Children's Bureau, 8 Wakley Street, London, EC1V 7QE.
Tel: 020 7843 6008.

- 1) Please supply me with a copy of the article in the periodical or the part of the published work, the particulars of which are:
[.....
.....
.....]
required by me for purposes of private study.
- 2) I declare that:
 - a) I have not previously been supplied with a copy of the same material by you or any other Librarian;
 - b) I will not use the copy except for research or private study and will not supply a copy to any other person, and
 - c) to the best of my knowledge, no other person with whom I work or study has made or intends to make, at or about the same time, a request for substantially the same material for substantially the same purpose.
- 3) I understand that if the declaration is false in a material particular the copy supplied to me by you will be an infringing copy and that I shall be liable for infringement of copyright as if I had made the copy myself.

Name *Signature

Address..... Date

.....
.....

*This must be the personal signature of the person making the request. A stamped or typewritten signature or the signature of an agent, is **NOT** acceptable.

N.B. Faxed or photocopied signatures are also **NOT** acceptable – **please return original completed copyright form to NCB by post.**

DECLARATION: COPY OF ARTICLE OR PART OF PUBLISHED WORK

☐£5.00

To: The Librarian, **LIBRARY AND INFORMATION SERVICE**, National Children's Bureau, 8 Wakley Street, London, EC1V 7QE.
Tel: 020 7843 6008.

- 1) Please supply me with a copy of the article in the periodical or the part of the published work, the particulars of which are:
[.....
.....
.....]

- 2) I declare that:
 - a) I have not previously been supplied with a copy of the same material by you or any other Librarian;
 - b) I will not use the copy except for research or private study and will not supply a copy to any other person, and
 - c) to the best of my knowledge, no other person with whom I work or study has made or intends to make, at or about the same time, a request for substantially the same material for substantially the same purpose.
- 3) I understand that if the declaration is false in a material particular the copy supplied to me by you will be an infringing copy and that I shall be liable for infringement of copyright as if I had made the copy myself.

Name *Signature

Address..... Date

.....

.....

*This must be the personal signature of the person making the request. A stamped or typewritten signature or the signature of an agent, is **NOT** acceptable.
N.B. Faxed or photocopied signatures are also **NOT** acceptable – **please return original completed copyright form to NCB by post.**

DECLARATION: COPY OF ARTICLE OR PART OF PUBLISHED WORK

☐£5.00

To: The Librarian, **LIBRARY AND INFORMATION SERVICE**, National Children's Bureau, 8 Wakley Street, London, EC1V 7QE.
Tel: 020 7843 6008.

- 1) Please supply me with a copy of the article in the periodical or the part of the published work, the particulars of which are:
[.....
.....
.....]

- 2) I declare that:
 - a) I have not previously been supplied with a copy of the same material by you or any other Librarian;
 - b) I will not use the copy except for research or private study and will not supply a copy to any other person, and
 - c) to the best of my knowledge, no other person with whom I work or study has made or intends to make, at or about the same time, a request for substantially the same material for substantially the same purpose.
- 3) I understand that if the declaration is false in a material particular the copy supplied to me by you will be an infringing copy and that I shall be liable for infringement of copyright as if I had made the copy myself.

Name *Signature

Address..... Date

.....

.....

*This must be the personal signature of the person making the request. A stamped or typewritten signature or the signature of an agent, is **NOT** acceptable.
N.B. Faxed or photocopied signatures are also **NOT** acceptable – **please return original completed copyright form to NCB by post.**